

**Office of the Dist.Audit Officer
State Audit::Nalgonda**

Inspection of Accounts of Grampanchayats and Mandal Parishads (Check list)

- 1.Name of the Visting officer :
2. Designation :
3.Name of the Grampanchyat :
4.Name of the Mandal :

Sl.No.	Grampanchayats & Mandal Parishads	Up to Previous month	This month	Closing Balance
1	Receipts			
2	Expenditure			
3	Any works taken up	Yes/No		
4	If yes number of works			
5	Total Estimation cost			
6	Administration Sanction/date			
7	Technical Sanction/date			
8	Date of completion of work			
9	MBs recorded	Yes/No		
10	Cash Book updated	Yes/No		
11	Pass book updated	Yes/No		
12	Resolution register maintained	Yes/No		
13	Budget Approved	Yes/No		
14	Stock Registers maintained	Yes/No		
15	Expenditure Vouchers maintained in APTC 58	Yes/No		
16	Cash Book and pass book certified by the competent Authority	Yes/No		

Signature of the Visiting Officer

Mobile No.

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15	Exp. Voucher maintained in APTC 58		Yes/No	
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