

WEEKLY MEETINGS SCHEDULE OF DISTRICT COLLECTOR, NALGONDA

Sl. No	Day	Time	Meeting	Officers to be attend
1	2	3	4	5
FIRST WEEK				
1	Monday	03.30PM-05.00PM	Collectorate supdts meeting on Imp Court cases, Land issues, R&R & Imp discussions	JC, DRO, AO & All Superintendents
		05.00PM onwards	Convergence meeting with district officers	All District Officers
2	Tuesday	11.00AM-12.30 PM	meeting on Haritha Haram / NH & NHAI	JC, DFO, FDO, DRO, DRDO, RDO, Nlg & Suptd., NH (LA).
		04.00PM-06.00PM	VC on THH/NH & NHAI by CS (OR) Review on R&R	CS VC: JC, DFO, FDO, DRO, DRDO, RDO, Nlg & Suptd (Collectorate) (OR) R&R: JC, DRO, RDOs, concerned Tahsildars and R&R Suptd.,(Collectorate)
3	Wednesday	10.00AM-11.30AM	Review on 2BHK	PD Housing, SE R&B, SE PR, EE PR, & EE R&B.
		11.30AM-01.00PM	Review on Yadadri Thermal Power LA	JC, RDO, Miryalaguda, DFO (Forest) & Collectorate Suptd.
		3.00PM-5.00 PM	VC with JC/DRO/AO/Supdts/Tahsildars on Revenue items (ROs Conference)	All ROs
4	Thursday	3.00 PM-4.30 PM	Review on Animal Husbandry	JD AH & Field Officer
		4.30 PM- 5.30 PM	Review on Fisheries Dept.	Dist. Fisheries Officer & Field Officers
5	Friday	2.30 PM-4.00 PM	Review on Mission Bhagiratha (MB)	EE RWS & Field Officers
		04.00 PM onwards	VC with Supervisory Officers	Concerned District Supervisory Officers
6	Saturday	2.30PM-4.00 PM	Review on Mission Kakatiya (MK)	SE IB, EE IB & Field Officers
		04.00 PM onwards	Review with Muncipal Commissioners/ PH	JC, RDOs, 3 Municipal Commissioners and EE PH

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SECOND WEEK				
7	Monday	3-30 PM-5.00 PM	Collectorate supdts meeting on Imp Court cases, Land issues, R&R & Imp discussions	JC, DRO, AO & All Superintendents
		05.00 PM onwards	Convergence meeting with district officers.	All District Officers
8	Tuesday	11.00 AM onwards	Meeting on Haritha Haram / NH & NHAI	JC, DFO, FDO, DRO, DRDO, RDO, Nlg & Suptd., NH DT (LA).
		02.00PM-04.00PM	Review on BC Welfare	Dist. BCWO & Field Officers (ABCWOs)
		04.00PM onwards	VC on TKHH/NH & NHAI by CS (OR) Review on R&R	CS VC: JC, DFO, FDO, DRO, DRDO, RDO, Nlg & Suptd (Collectorate) (OR) R&R: JC, DRO, RDOs, concerned Tahsildars and R&R Suptd.,(Collectorate)
9	Wednesday	3.00 PM - 5.00 PM	VC on TKHH, NREGS, Drinking water, IHHL , Sanitation, Panchayat Raj, Gram Panchayat issues with MPDOs , RWS, DWMA and Forest.	JC, DFO, DRDO, DPO, EE RWS, MPDOs, AEs RWS, APOs, EOPR & Panchayat Secretaries
10	Thursday	3.00PM-4.30 PM	MEOs/HMs/DIEO meeting (Education Dept Review)	DIEO, DEO & MEOs
11	Friday	11.00AM-01.00PM	Sand Committee Meeting	JC and AD Mines, Nalgonda, concerned Engineering depts., requiring sand and concerned Tahsildar where sand is available
		3.00 PM-5.00 PM	Review on LA as well as Irrigation works related to Dindi Lift irrigation and AMR SLBC	JC, DRO, RDOs, SDCs, SE DLIS, SE SLBC, concerned Irrigation EEs and concerned Tahsildars.

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THIRD WEEK				
12	Monday	3-30 PM-5.00 PM	Collectorate supdts meeting on Imp Court cases, Land issues, R&R & Imp discussions	JC, DRO, AO & All Superintendents
		05.00 PM onwards	Convergence meeting with district officers.	All District Officers
13	Tuesday	11.00 AM onwards	Review on Haritha Haram / NH & NHAI	JC, DFO, FDO, DRO, DRDO, RDO, Nlg & Suptd., NH (LA).
		04.00PM onwards	VC on THH/NH & NHAI by CS (OR) Review on R&R	CS VC: JC, DFO, FDO, DRO, DRDO, RDO, Nlg & Suptd (Collectorate) (OR) R&R: JC, DRO, RDOs, concerned Tahsildars and R&R Suptd.,(Collectorate)
14	Wednesday	10.30AM-12.00 PM	Review on Agriculture and Horticulture	JD Agriculture, DH&SO and Field Officers
		3.00 PM- 5.00 PM	VC with JC/DRO/RDOs/AO/Supdts/Tahsildars on Revenue items (ROs Video Conference)	All ROs
15	Thursday	3.00PM- 5.00 PM	HEALTH REVIEW with DM&HO & Medical Officers	DMHO & Medical Officers
16	Friday	02.00 PM-04.00PM	Review on Mission Bhagiratha	EE RWS & Field Officers
		4.00PM onwards	VC with Supervisory Officers	Concerned Supervisory Officers
17	Saturday	02.30PM-04.00PM	Review on SC Welfare & Residential Societies	DSCDO & Field officers and Regional Co ordinator of Residential schools.
		04.00PM onwards	Review on Mission Kakatiya	SE IB, EE IB & Field Officers

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FOURTH WEEK				
18	Monday	3-30 PM-5.00 PM	Collectorate supdts meeting on Imp Court cases, Land issues, R&R & Imp discussions	JC, DRO, AO & All Superintendents
		05.00 PM onwards	Convergence meeting with district officers.	All District Officers
19	Tuesday	11.00 AM onwards	Review on Haritha Haram / NH & NHAI	JC, DFO, FDO, DRO, DRDO, RDO, Nlg & Suptd., NH (LA).
		02.00PM-04.00PM	Review with DCHS/IMA Doctors/ CHC/AH Supdts.	DCHS and HODs of Dist. Hospital, Supdts. of Area Hospital & CHCs.
		04.00PM onwards	VC on THH/NH & NHAI by CS (OR) Review on R&R	CS VC: JC, DFO, FDO, DRO, DRDO, RDO, Nlg & Suptd (Collectorate) (OR) R&R: JC, DRO, RDOs, concerned Tahsildars and R&R Suptd.,(Collectorate)
20	Wednesday	02.00PM-03.30PM	Review on 2BHK.	PD Housing, SE PR, SE R&B, EE PR, & EE R&B,
		04.00PM - 06.00PM	VC on TKHH, NREGS, Drinking water, IHHL, Sanitation, Panchayat Raj, Gram Panchayat issues with MPDOs , RWS, DWMA and Forest.	JC, DFO, DRDO, DPO, EE RWS, MPDOs, AEs RWS, APOs, EOPR & Panchayat Secretaries
21	Thursday	03.00PM-05.00 PM	Review on Civil Supplies (MLS points/ DTs /FP shops)	JC, DCSO, CS DTs & MLS point I/c.
		05.00PM-06.00 PM	Review on Minority Welfare & Residential Societies	DMWO & AWOs, Regional Co ordinator of Residential Schools.
22	Friday	03.00PM-05.00 PM	Review on LA as well as Irrigation works related to Dindi Lift irrigation and AMR SLBC	JC, DRO, RDOs, SDCs, SE DLIS, SE SLBC, Concerned Irrigation EEs & Concerned Tahsildars.
23	Saturday	2.00MPM TO 4.00 PM	Review on ST Welfare & Residential Societies	DTWO & Field officers and Regional Co ordinator of Residential Schools.
		04.00PM-06.00PM	Review on ICDS and CDPOs / Mana Inti Laxmi	DWO (WCD&SC), CDPOs, Supervisors & Disabled Suptd.