

Check list of Registers to be maintained in Grama Panchayat

Whether the following Registers are available in Gram Panchayat or not ?

ADMINISTRATION REGISTERS		
1	Staff Attendance Register	Yes / No
2	Staff Movement Register	Yes / No
3	Inward Register	Yes / No
4	Outward Register	Yes / No
5	Stock Register	Yes / No
6	Land Particulars Register	Yes / No
7	Road particulars Register	Yes / No
8	Water Scheme particulars Register	Yes / No
9	Stock Register of Electricity Bulbs & Poles	Yes / No
10	Layout Register	Yes / No
11	Gram Panchayat Works Register	Yes / No
12	Birth & Death Register	Yes / No
13	Marriage Registration Register	Yes / No
14	House Construction Permission Register	Yes / No
15	Mutation Register	Yes / No
16	Tender Register.	Yes / No
17	Movable Assets Register	Yes / No
18	Immovable Assets Register	Yes / No
19	Auctions Register	Yes / No
20	Chlorination Register	Yes / No
21	Petitioner's Register	Yes / No
22	Petitions Register	Yes / No
23	RTI Register	Yes / No
24	Assessment Register	Yes / No
25	Staff Attendance Register	Yes / No
FINANCIAL REGISTERS		
26	Cash Book Register	Yes / No
27	Acquittance Register	Yes / No
28	Irsalnama Register	Yes / No
29	Chitta Register (Daily cash book register)	Yes / No
30	DCB Register	Yes / No
31	Nalla Donation Register	Yes / No
32	Money Value Register	Yes / No
33	Revision Register	Yes / No
34	House Tax Demand Register	Yes / No
35	GP Income Registers	Yes / No
36	GP Payment Registers	Yes / No
37	Licence Demand Register	Yes / No
38	Water Supply Demand Register	Yes / No
39	Audit Register	Yes / No
40	Cheque issue k Register	Yes / No
41	Asserts from which income derives Register	Yes / No

ACT REGISTERS		
42	GP Agenda Register	Yes / No
43	GP Attendance Register	Yes / No
44	GP Minutes Register	Yes / No
45	Grama Sabha Agenda Register	Yes / No
46	Grama Sabha Attendance Register	Yes / No
47	Grama Sabha Minutes Register	Yes / No
48	Grama Jyothi Functional Committee, Minutes and	Yes / No
49	Harithaharam Register.	Yes / No

Signature of the
 Panchayat Secretary, GP., _____
 Mandal _____

Signature of the
 Supervising Officer
 Date: